

Newcastle Safeguarding Adults Board Strategic Annual Plan 2018-19

“Ensuring Newcastle is an increasingly safer city for adults at risk of abuse or neglect.”

The Care Act (2014) requires all Safeguarding Adult Boards to produce and publish a Strategic Annual Plan.

The Newcastle Safeguarding Adults Board (NSAB) Strategic Annual Plan provides information on specific key actions, supporting actions and target timescales required to deliver the Board’s vision and priorities. It sets out how the NSAB seeks to prevent abuse and neglect and how the NSAB will protect people with care and support needs who are or may be at risk.

The Strategic Annual Plan is informed by a number of different sources including:

- Legislation, specifically the requirements of the Care Act (2014);
- Performance information and data analysis;
- Learning from case reviews.
- Priorities emerging from joint work with other multi-agency partnerships e.g. Newcastle Safeguarding Children’s Board (NSCB) and Safe Newcastle

The Strategic Annual Plan attempts to address weaknesses and respond to opportunities that have been identified. Progress in relation to the plan will be reviewed at each NSAB meeting. A Red Amber Green (RAG) rating is used to assess progress in relation to each action area. The following index indicates how the rating is decided:

The priority rating is used to determine how urgent an action/issue is to be addressed within the Strategic Annual Plan.

Priority Rating

Low	Lowest priority action <i>(where red or amber priorities are delayed or require further work, green priorities will be rescheduled/deferred)</i>
Medium	Medium priority action
High	Highest priority action

Status Rating

Green	Action on track and progressing to plan, no problems that will impact on schedule. No action required from NSAB.
Amber	Some problems and or delays with the action but expected to recover. Highlighted to inform NSAB, to be monitored and reviewed
Red	Major problems and issues threatening the action, behind schedule and not expected to recover. Requires intervention from NSAB
Complete	Action fully completed

NSAB Strategic Annual Plan 2018-19

1. Empowerment: Individuals will be asked what they want as the outcomes from the safeguarding process and these outcomes will directly inform what happens wherever possible.									
	Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement
1.1	<ul style="list-style-type: none"> Care Act 2014 Making Safeguarding Personal best practice approach 	People at risk of harm (or their representatives) who have been involved in a safeguarding enquiry are given the opportunity to provide feedback on their experience of the safeguarding process and this informs the development of safeguarding policy and services.	Annual report provided to NSAB which collates and analyses information from Service User Feedback Project. Report used to identify areas of policy and service improvement.	NSAB Coordinator	September 2018 March 2019		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	

2. Protection: Individuals will get help and support to report abuse and neglect and get help to take part in the safeguarding process.									
	Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement
2.1	<ul style="list-style-type: none"> Care Act 2014 Self-Assessment Session 2017. 	Increase visibility of the NSAB and improve relationship between Board, frontline practice and members of the public.	Continue to implement the Communications Strategy.	NSAB Coordinator	July 2018 Annual report on progress to NSAB.		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	
2.2	<ul style="list-style-type: none"> Care Act 2014 NSAB Strategic Annual Plan 2017-18 (carry-over) 	Adults at risk are protected by the law, get access to justice , and receive appropriate support when they are abused/neglected.	a) NSAB to receive reassurance about system-wide approaches: - that support vulnerable victims through criminal justice processes; - that ensure access to health (mental health in particular) services for victims of abuse/neglect	Northumbria Police Newcastle Gateshead Clinical Commissioning Group & Northumberland Tyne and Wear NHS Foundation Trust	November 2018		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January:	

			b) NSAB to facilitate discussion about the gap in the pathway for forensic assessment of unexplained injuries of adults.	Newcastle Gateshead Clinical Commissioning Group & Newcastle upon Tyne Hospitals NHS Foundation Trust.	November 2018			March:	
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3. Proportionality: Individuals will be confident that professionals will work for their best interests and that professionals will only get involved as much as is needed.

Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement	
3.1	<ul style="list-style-type: none"> Care Act 2014 Making Safeguarding Personal best practice approach NSAB Performance Framework 2017-18. 	Safeguarding adults enquiries are led by the wishes and desired outcomes of the individual who is at risk.	Receive assurance from all partner agencies about how they ensure adults at risk are asked what outcomes they want from a safeguarding adults referral and how this is audited/quality assured.	All partner agencies.	September 2018		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	

4. Prevention: Individuals will receive clear information about what abuse and neglect is, how to recognise the signs and what they can do to seek help and support.

Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement	
4.1	<ul style="list-style-type: none"> ADASS National Safeguarding Adults Policy Network Action Plan Lee Irving Safeguarding Adults Review Link between social isolation/loneliness and prevalent forms of abuse and neglect e.g. self-neglect, abuse of older people, financial abuse, mate crime. 	The NSAB seeks to understand and address factors which may increase vulnerability or risks to adults with care and support needs.	Explore the opportunities for the NSAB to contribute to lowering the risks associated with social isolation/loneliness. To include: a) Understanding the work of Friends Action North East; b) Targeted communication campaigns for the public about safeguarding adults in the context of loneliness/social isolation; c) Consideration of national developments e.g. the Jo Cox Commission report , implications of the appointment of the new Minister for Loneliness, ADASS Safeguarding Network top tips/best practice guidance.	NSAB Coordinator with support from Improving Practice Committee	January 2019		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	

4.2	<ul style="list-style-type: none"> NSAB Self-Assessment Session 2017 NSAB Performance Framework 2017-18. 	The NSAB seeks to understand and address factors which may increase vulnerability or risks to adults with care and support needs.	<p>a) Receive an update in relation to drug-related deaths in Newcastle to consider the implications for the NSAB and safeguarding arrangements.</p> <p>b) Receive assurance around the support available to front-line practitioners in managing “complex cases”, particularly those involving adults who misuse substances.</p>	(Public Health) Newcastle City Council & Northumberland Tyne and Wear NHS Foundation Trust. Service Manager, Safeguarding Adults, Newcastle City Council to coordinate with input from other partner agencies including voluntary and community sector.	July 2018 July 2018	<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	
4.3	<ul style="list-style-type: none"> Adult J Appreciative Inquiry. NSAB Self-Assessment Session 2017 	The NSAB seeks to understand and address factors which may increase vulnerability or risks to adults with care and support needs.	<p>a) Work together with the NSCB, Safe Newcastle and Youth Offending Board to identify what actions can be taken to prevent the abuse or neglect of adults with care and support needs as a result of “gang” activity.</p> <p>b) NSAB to receive information on “cuckooing” and “county lines” and its relevance to the safeguarding adults agenda.</p> <p>c) Ensure that policy, procedures and training reflect these emerging themes.</p>	Service Manager, Safeguarding Adults, Newcastle City Council (with NSCB, Safe Newcastle and Youth Offending Board). Northumbria Police All agencies	May 2018 (update on initial discussions) May 2018 November 2018		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:

5. Partnership: Individuals will be confident that professionals will work together to get the best outcomes for them.

Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement
5.1	<ul style="list-style-type: none"> Police Regional Event Feb 2017 NSAB Strategic Annual Plan 2017-18 (carry-over) <p>Improve multi-agency working around safeguarding adults.</p> <p>Provide a more coordinated and efficient response to the high volume of safeguarding adults referrals.</p>	Oversee the implementation of an Adult Multi-Agency Safeguarding Hub (MASH).	MASH Steering Group	Update at each NSAB meeting.	<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:		
5.2			Safe Newcastle	November 2018			May:	

	<ul style="list-style-type: none"> Joint Board January 2018 Care Act 2014 Modern Slavery Act 2015 LGA Modern Slavery Guidance. 	The NSAB works effectively with other partnerships to safeguard adults at risk as a result of modern slavery.	<ul style="list-style-type: none"> a) Contribute to Safe Newcastle/NSCB/NSAB Working Group on modern slavery. b) Ensure multi-agency safeguarding adults policy and procedures reflect responsibilities around modern slavery. 	NSAB Coordinator	May 2018		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	July: September: November: January: March:	
5.3	<ul style="list-style-type: none"> NSAB Self-Assessment Session 2017 	The NSAB works effectively with other partnerships to safeguard adults at risk.	<ul style="list-style-type: none"> a) Receive an update in relation to multi-agency processes around Prevent and implications for safeguarding adults. b) Receive an update from voluntary and community sector organisations about their involvement in projects/research into violent extremism. 	Prevent Coordinator, Safe Newcastle	September 2018 and January 2019		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	
				VCS reps to coordinate	January 2019		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	

6. Accountability: Individuals will receive timely help they need from the person or agency best placed to provide it.								
Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement
6.1	<ul style="list-style-type: none"> Changes to Data Protection Legislation 	Multi-agency policy and procedures will be legally compliant, whilst supporting the effective sharing of information between agencies.	<ul style="list-style-type: none"> NSAB Coordinator NSAB Coordinator 	<ul style="list-style-type: none"> May 2018 May 2018 		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	
6.2	<ul style="list-style-type: none"> Lee Irving SAR 	<p>There is confidence about the legal position and best practice in relation to the use of social media in safeguarding adults work.</p> <p>Staff are able to use social media as a tool for improving engagement and</p>	NSAB Coordinator & Legal Advisor to the NSAB	March 2019		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	

		communication with clients.							
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7. Recommendations from Joint Serious Case Review into Sexual Exploitation (separate action plan overseen by Joint Serious Case Review Panel)

Rationale	Outcome	Action(s)	Lead Officer or Group	Timescale/ Review Date	Priority	Status	Progress	Evidence of Achievement
7.1	<ul style="list-style-type: none"> JSCR 	The NSAB learns from Safeguarding Adults Reviews and as a result policy, procedures and practice are further developed and improved.	Joint Serious Case Review Panel	At each NSAB meeting – reported as part of SAR Committee report.		<input type="checkbox"/> Red <input type="checkbox"/> Amber <input type="checkbox"/> Green <input type="checkbox"/> Complete	May: July: September: November: January: March:	

NSAB Core Business Plan 2018-19

Business Action(s)		Timescale/ Board Meeting	Status	Evidence of Achievement
1.	Half day development sessions to be held at least bi-annually for NSAB members. These may be held jointly with other Boards/Partnerships	<ul style="list-style-type: none"> March 2019 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
2.	Review and update NSAB Partnership Agreement to reflect any changes to membership or terms of reference.	<ul style="list-style-type: none"> March 2019 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
3.	Review and update NSAB Information Sharing Agreement to reflect any changes to membership and the implications of the General Data Protection Regulations (GDPR).	<ul style="list-style-type: none"> May 2018 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
4.	NSAB Members to complete Declaration of Interest forms	<ul style="list-style-type: none"> March 2019 Standing agenda item at each NSAB meeting. 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
5.	The NSAB receives performance reports on a bi-annual basis with more frequent exception reporting if concerning patterns or trends are identified.	<ul style="list-style-type: none"> September 2018 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
		<ul style="list-style-type: none"> January 2019 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	

6.	Hold an annual self-assessment / challenge event	<ul style="list-style-type: none"> November 2018 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
7.	Production of Newcastle Safeguarding Adult Board Annual Report 2017-18	<ul style="list-style-type: none"> May 2018 (agency submissions) July 2018 (Draft version for NSAB) September 2018 (sign-off by NSAB) October 2018 (Reported to Wellbeing for Life Board, Health Scrutiny Committee) 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
8.	Production of Newcastle Safeguarding Adults Board Strategic Annual Plan 2019-2020.	<ul style="list-style-type: none"> November 2018 (consultation begins) January 2019 (draft version at NSAB) March 2019 (sign-off at NSAB) 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
9.	Development of Newcastle Safeguarding Adults Board Overarching Vision and Priorities 2018-2020	<ul style="list-style-type: none"> March 2019 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
10.	Receive Reports from NSAB Audit Group on a bi-annual basis. Improving Practice Committee agree the themes/issues for exploration by the Audit Group.	<ul style="list-style-type: none"> May 2018 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
		<ul style="list-style-type: none"> January 2019 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
11.	Receive annual report on audit of attendance at safeguarding adults meetings. To be reported via Improving Practice Committee. Improving Practice Committee to escalate to NSAB if it is required.	<ul style="list-style-type: none"> By exception. 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
12.	NSAB to receive assurances that learning from Safeguarding Adults Reviews (and Child Serious Case Reviews and Domestic Homicide Reviews where relevant) has been embedded.	<ul style="list-style-type: none"> Via SAR Committee report. 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course	

			<input type="checkbox"/> Complete	
13.	NSAB to ensure that policy, procedures and practice guidance are updated to reflect any changes in legislation or learning from cases.	<ul style="list-style-type: none"> As required 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	
14.	Review the membership and terms of reference of the sub-committees. (In addition to any gaps in membership/attendance to be highlighted to NSAB as required via sub-committee.)	<ul style="list-style-type: none"> September 2018 	<input type="checkbox"/> Outstanding <input type="checkbox"/> On course <input type="checkbox"/> Complete	