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**Newcastle Safeguarding Adults Board Strategic Annual Plan 2023-24**

**“Ensuring Newcastle is an increasingly safer city for adults at risk of abuse or neglect.”**

The Care Act (2014) requires all Safeguarding Adult Boards to produce and publish a Strategic Annual Plan.

The Newcastle Safeguarding Adults Board (NSAB) Strategic Annual Plan provides information on specific objectives, supporting actions and target timescales required to deliver the Board’s vision and priorities. It sets out how the NSAB seeks to prevent abuse and neglect and how the NSAB will protect people with care and support needs who are or may be at risk.

The Strategic Annual Plan is informed by a number of different sources including:

* Legislation, specifically the requirements of the Care Act (2014);
* Performance information and data analysis;
* Learning from case reviews;
* Priorities emerging form joint work with other multi-agency partnerships e.g. Newcastle Safeguarding Children’s Partnership (NSCP) and Safe Newcastle
* Learning from all partner agency experiences and reponses during the Covid Pandemic
* Consultation with partners, the public and practitioners.

The Strategic Annual Plan attempts to address weaknesses and respond to opportunities that have been identified. Progress in relation to the plan will be reviewed at each NSAB meeting. A Red Amber Green (RAG) rating is used to assess progress in relation to each action area. The following index indicates how the rating is decided:

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| **Status Rating** | |
| **Green** | **Action on track and progressing to plan, no problems that will impact on schedule. No action required from NSAB.** |
| **Amber** | **Some problems and or delays with the action but expected to recover. Highlighted to inform NSAB, to be monitored and reviewed** |
| **Red** | **Major problems and issues threatening the action, behind schedule and not expected to recover. Requires intervention from NSAB** |
| **Complete** | **Action fully completed** |

**Given the ongoing impact of the Covid-19 pandemic, this year’s Strategic Annual Plan includes a number of actions carried forward from the previous year.**

The NSAB works closely with other partnerships and organisations to achieve and support objectives that keep adults with care and support needs safe in Newcastle. The Strategic Annual Plan identifies which actions the Board leads on, and which it contributes to and influences.

**Glossary**

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| **ADASS** | Association of Directors of Adult Social Services |
| **CESV** | Criminal Exploitation and Serious Violence |
| **CCG** | Clinical Commissioning Group |
| **DoLS** | Deprivation of Liberty Safeguards |
| **DHR** | Domestic Homicide Review |
| **IPC** | Improving Practice Committee |
| **LGA** | Local Government Association |
| **LPS** | Liberty Protection Safeguards |
| **MASH** | Multi-Agency Safeguarding Hub |
| **MCA** | Mental Capacity Act |
| **MSET** | Missing, Sexually Exploited, Trafficked (Sub-Committee) |
| **MSP** | Making Safeguarding Personal |
| **NSAB** | Newcastle Safeguarding Adults Board |
| **NSCP** | Newcastle Safeguarding Children’s Partnership |
| **NENC ICB** | North East and North Cumbria Integrated Care Board |
| **SAP** | Strategic Annual Plan |
| **SAR** | Safeguarding Adults Review |
| **VCS** | Voluntary and Community Sector |
| **YHN** | Your Homes Newcastle |
| **YJPB** | Youth Justice Partnership Board |

**NSAB Strategic Annual Plan 2023-24**

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| **1. Empowerment: Individuals will be asked what they want as the outcomes from the safeguarding process and these outcomes will directly inform what happens wherever possible.** | | | | | | | | | |
|  | **Rationale** | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 1.1 | * Care Act 2014 * [Making Safeguarding Personal Toolkit 2020](https://www.local.gov.uk/msp-toolkit) * MSP Audit 2022 | People at risk of harm (or their representatives) are **asked what they want to happen as a result of a safeguarding adults concern** and these views inform the Section 42 enquiry. | 1. NSAB to receive a twice-yearly report from the Improving Practice Committee on the Making Safeguarding Personal (MSP) Scorecard | Improving Practice Committee  *(NSAB Lead)* | Sep 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
| **September:** |
| **November:** |
| **January:** |
| **March:** |
| 1.2 | * [Making Safeguarding Personal Toolkit 2020](https://www.local.gov.uk/msp-toolkit) * SAP 2022-23 * CQC guidance on LA assessments. | People who have been involved in safeguarding adults enquiries have the opportunity to **feedback on their experience** and this informs service development | 1. Explore different methods for people to be able to provide feedback on their experience of the safeguarding adults process. The following will be used to inform this work:  * Single-agency best practice; * National tookit (anticipated). | NSAB Coordinator and Service Improvement Lead, Safeguarding Adults | March 2024 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **2. Protection: Individuals will get help and support to report abuse and neglect and get help to take part in the safeguarding process.** | | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 2.1 | * ADASS National Safeguarding Adults Policy Network Action Plan * Safeguarding Adults Reviews (national) * NSAB Strategic Annual Plan 2021-22. * Local DHR | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular the safeguarding people with **multiple and complex needs, experiencing homelessness.** | 1. Receive a further update on the ongoing work between Safeguarding Adults and the Active Inclusion Service. | Newcastle City Council *(NSAB Lead)* | March 2024 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
| **September:** |
| **November:** |
| **January:** |
| **March:** |
| 2.2 | * Adult L &N SARs * Local DHRs | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular safeguarding adults who use **drugs and/or alcohol.** | 1. The co-ordination of actions from local SARs and DHRs linked to drugs and/or alcohol. 2. The NSAB receive assurance on progress on actions from local SARs and DHRs linked to drugs and/or alcohol. | NSAB Coordinator and Portfolio Lead Harm Reduction and Social Inclusion  *(NSAB Lead)* | September 2023  March 2024 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 2.3 | * Care Act 2014 | **Ensure key safeguarding messages are promoted** using a wide variety of tools and methods. | Continue to implement the NSAB Communications Strategy, specific actions for 2020-21 to include:   1. User testing and analysis of usage of the newcastlesafeguarding.org.uk website informs improvements to the site. 2. Re-circulation/promotion of NSAB leaflets, posters, and digital content in key public buildings. 3. Increased face-to-face contact with public and adults at risk. 4. Activities to coincide with Safeguarding Adults Week 2023. | NSAB Coordinator  All agencies  *(NSAB Lead)* | January 2024 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| **July:** |
| 2.4 | * Care Act 2014 * NSAB Strategic Annual Plan 2021-22 | There are **robust processes** that assist with fact-finding during a S42 enquiry**.** | 1. NSAB receives assurance on the current process when an adult with care and support needs presents with an unexplained injury | Improving Practice Committee, NENC ICB *(NSAB Lead)* | September 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| 2.5 | * Adult L SAR * SAP 2021-22 | The NSAB seeks to understand and **address factors** which may **increase vulnerability or risks** to adults with care and support needs, in particular the safeguarding **adults at risk of self-neglect** | 1. Review and re-launch self-neglect guidance | SAR and IPC Committees  *(NSAB Lead)* | November 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 2.6 | * Whorlton Hall SAR | The NSAB is assured that **organisational safeguarding** processes are robust. | 1. There is clear process in place for the management of allegations against a Person in Position of Trust (PIPOT). 2. The NSAB is actively involved in and kept up-to-date on regional work around organisational abuse. 3. The NSAB raises awareness of “closed cultures” and the associated safeguarding risks. | IPC Committee *(NSAB Lead)*  NSAB Coordinator *(NSAB Lead)*  CNTW, Learning and Development Committee *(NSAB Lead)* | July 2023  March 2024  January 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **3. Proportionality:** Individuals will be confident that professionals will work for their best interests and that professionals will only get involved as much as is needed. | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** | |
| 3.1 | * Learning from SARs (local and national) | Practitioners are **confident in their application of the Mental Capacity Act 2005** | 1. The NSAB continues with the MCA Task and Finish Group to take forward actions that can be undertaken locally to improve MCA practice. | All NSAB members  *(NSAB Lead)* | September 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  | |
| **July:** |
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| 3.2 | * Liberty Protection Safeguards (LPS) | Members of the NSAB are kept updated and involved in **LPS developments**. | 1. The NSAB receive updates on the local implelentation of the LPS. | Newcastle City Council, Newcastle Gateshead Clinical Commissioning Group, Cumbria Northumberland Tyne and Wear NHS Foundation Trust & Newcastle Hospitals NHS Foundation Trust.  *(NSAB Lead)* | As required. | **Red**  **Amber**  **Green**  Complete | **May:** |  | |
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| **4. Prevention**: Individuals will receive clear information about what abuse and neglect is, how to recognise the signs and what they can do to seek help and support. | | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 4.1 | * NSAB Self-Assessment Session 2019 * Covid recovery/refocus * LGA/ADASS Safeguarding Concerns Guidance. | The **workforce** in Newcastle is **accessing high quality learning and development** opportunities approprioate to their role. | 1. All partner agencies of the NSAB to provide assurance around their safeguarding adults training (uptake, content, training policy). 2. Explore opportunities for new and creative delivery methods, including working on a regional basis where possible. 3. Training programme for 2022-23 to offer multi-agency training around:  * Making a good safeguarding adults referral (see 5.2) * Closed cultures (see 2.6) | NSAB Learning and Development Committee  (NSAB Lead) | March 2024  March 2024  September 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 4.2 | * Newcastle Criminal Exploitation and Serious Violence Strategy | People are **confident in responding to concerns about criminal exploitation** | 1. Receive an update on the Serious Violence Duty and it’s implications for the the NSAB’s priorities, particular around criminal exploitation. | MSET Sub-Committee  *(NSAB contribute/influence)*  *Assurance on progress provided to the Newcastle Partnerships Group.* | May 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 4.3 | * Poverty and safeguarding adults work undertaken in 2020-21. * NSAB Self Assessment 2022-23 | The NSAB **learns from any increased financial vulnerabilities** and the links to abuse and neglect. | 1. Receive the evaluation report from Partnerships for People and Place Project at the West End Foodbank and agree any next steps. | Newcastle City Council *(NSAB contribute/influence)* | March 2024 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 4.5 | * Learning from SARs/DHRs/CSPRs/Other reviews | The NSAB **learns from reviews** and as a result policy, procedures and practice are developed further. | 1. The NSAB contributes to the Regional Task and Finish Group around fire fatalities. 2. The NSAB reviews implementation of previous SAR recommendations to ensure they are embedded in practice. | TWFRS & NSAB Coordinator  *(NSAB lead)*  SAR Committee | November 2023  March 2024 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **5. Partnership**: Individuals will be confident that professionals will work together to get the best outcomes for them. | | | | | | | | | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 5.1 | * Covid recovery/refocus * SAP 2022-23. * NSAB Performance Scorecard. | The Adult MASH can effectively respond to the sustained volume of safeguarding adults referrals being made. | 1. There is a review of the MASH and how it operates. This will include exploring the added value of a Health Navigator post being a part of the MASH. | MASH Steering Group  *(NSAB Lead)* | July 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| 5.2 | * Learning from SARs/DHRs * NSAB Self-Assessment 2021-22 | Safeguarding adults referrals received are of a high quality. | 1. Dedicated training is developed and available on “making a good safeguarding adults referral”. 2. There is consideration of moving to acceptance of online-only safeguarding adults referrals for professionals. | Learning and Development Committee  Improving Practice Committee. | November 2023  July 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
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| **6. Accountability: Individuals will receive timely help they need from the person or agency best placed to provide it.** | | | | | | | | | |  | |
| **Rationale** | | **Outcome** | **Action(s)** | **Lead Officer or Group** | **Timescale/**  **Review Date** | **Status** | **Progress** | **Evidence of Achievement** |
| 6.1 | * Covid recovery/refocus * Policy and procedure review. * NSAB Self-Assessment Session 2019 * VCS feedback 2019 | **Multi-agency safeguarding adults policy and procedures are updated** in line with their three year review period and in light of any changes to operational practice due to Covid-19. | 1. NSAB Policy and Procedures to be updated. To include:  * Changes to procedures (e.g use of technology, virtual meetings) that were introduced as a result of Covid-19. * Learning from the Adult L SAR * The approach to providing feedback to referrers. | NSAB Coordinator *(Task and Finish Group under IPC).* | July 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  | | |
| **July:** |
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| **November:** |
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| **March:** |
| 6.2 | * NSAB Self-Assessment Session 2019 | NSAB members have **confidence in their role** and are able to contribute to the **effective functioning of the Board**. | 1. Provide Board member training on their roles and responsibilities. 2. Production of a clear and explicit Board Member responsibilities profile 3. Production of a Board Member Induction Plan | NSAB Coordinator  *(NSAB Lead)*  NSAB Coordinator  *(NSAB Lead)*  NSAB Coordinator  *(NSAB Lead)* | May 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
| **September:** |
| **November:** |
| **January:** |
| **March:** |
| 6.3 | * NSAB Self-Assessment 2022-23 | There is **clarity on the relationships** between the NSAB and other **relevant local strategic partnerships**. | 1. An overaraching governance document is produced explaining the key roles and responsibilities of the relevant local strategic partnerships involved in safeguarding. | Newcastle Partnerships Group *(NSAB Contribute/Influence)* | July 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
| **September:** |
| **November:** |
| **January:** |
| **March:** |
| 6.4 | * CQC guidance on LA assessments | The NSAB receives **regular performance**  **management** information related to safeguarding  adults from a range of sources | 1. Review and update NSAB Peformance Scorecard. | NSAB Coordinator | July 2023 | **Red**  **Amber**  **Green**  Complete | **May:** |  |
| **July:** |
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| **March:** |

**NSAB Core Business Plan 2022-23**

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| **Business Action(s)** | | **Timescale/**  **Board Meeting** | **Status** | **Evidence of Achievement** |
| **1.** | Review and update NSAB Partnership Agreement | * March 2024 | ***Outstanding***  ***On course***  *Complete* |  |
| **2.** | Review and update NSAB Information Sharing Agreement | * March 2024 | ***Outstanding***  ***On course***  *Complete* | . |
| **3.** | The NSAB receives performance reports on a bi-annual basis with more frequent exception reporting if concerning patterns or trends are identified. | * July 2023 * January 2024 | ***Outstanding***  ***On course***  *Complete* |  |
| **4.** | Hold an annual self-assessment / challenge event | * December 2023 | ***Outstanding***  ***On course***  *Complete* |  |
| **5.** | Production of Newcastle Safeguarding Adult Board Annual Report 2020-21 | * May 2023   (agency submissions)   * July 2023   (Draft version for NSAB)   * September 2023   (sign-off by NSAB) | ***Outstanding***  ***On course***  *Complete* |  |
| **6.** | Production of Newcastle Safeguarding Adults Board Strategic Annual Plan 2022-23 | * December 2023 (consultation begins) * January 2024 (draft version at NSAB) * March 2024 (sign-off at NSAB) | ***Outstanding***  ***On course***  *Complete* | . |
| **7.** | Review the membership and terms of reference of the sub-committees.  (In addition to any gaps in membership/attendance to be highlighted to NSAB as required via sub-committee reports.) | * March 2024 | **Outstanding**  **On course**  Complete |  |
| **8.** | NSAB Risk Register to be updated and agreed by Board members | * Bi-annually | **Outstanding**  **On course**  Complete |  |
| **9.** | The NSAB influences national policy and practice based on learning from cases. | * As required and opportunities arise. | **Outstanding**  **On course**  Complete |  |
| **10.** | The NSAB holds at least one Board Member Development Session | * March 2024 | **Outstanding**  **On course**  Complete |  |